

Notes	Y/E forecast 2019-20	Budget 2020- 21	
A	Total annual fee	163,554	165,190
	Interest	920	920
	Total income	164,474	166,110
	<u>Charitable activities</u>		
B	Wages, NI & homeworking allowance	121,656	123,567
	Pension	5,597	5,681
	Travel & expenses	11,000	11,000
	Insurance	785	785
	Learning & development - staff	1,550	1,000
C	Learning & development - trustees	2,200	1,400
D	Communications & website	2,100	2,415
E	Policy & Influencing	3,200	3,000
F	Camphill's 80th Birthday	500	15,000
	Events	12,200	500
G	Projects		10,000
	<u>Support costs</u>		
H	IT support and equipment	1,400	1,448
	Stationery and postage	550	550
	Phones	1,200	1,100
	Office expenses	500	200
	Subscriptions	4,760	4,880
	Bank charges	60	60
	HR support	393	400
	<u>Management and administration</u>		
	Accountancy and payroll	2,700	1,800
	Total expenditure	172,351	184,786
	Surplus (deficit)	- 7,877	- 18,676
	<u>Note on reserves</u>		
I	Designated reserves	21,400	
J	Operating reserves	82,500	
	General reserves at March 2019	48,294	
	Forecast general reserves at March 2020	40,417	
	Forecast general reserves at March 2021		21,741

Donations are not included in the budget; they are added to general reserves unless Council decides to use them differently. Excluding legacies, donations in 2016/17 were £1,600 in 2017/18 £1,100 and in 2018/19 £1,505. We expect donations to decrease as we can no longer claim gift aid having no online donation facility and most postal donations are now received anonymously or donors do not complete a gift aid form

Interest: Shawbrook 0.8% (restricted & designated reserves); CAF 0.7% (operating reserves); RBS 0.1% (general reserves and cash flow)

A The total annual fee (membership fees) increased by 2% in 2017/18 and in 2018/19 the TAF was frozen. Council agreed a 1% increase in 2019/20. We have added 1% for 2020/21.

Inflation: Consumer Price Index 12 month average at October 2019 1.5%

<https://www.ons.gov.uk/economy/inflationandpriceindices/bulletins/consumerpriceinflation/october2019>

B Includes a 1.5% inflationary uplift as standard policy from 2019/20 reflecting CPI 12 month average - see note above (figures only available to Oct19). £3k Employer's NI rebate (tbc by HMRC). Includes home working allowance based on HMRC's minimum payment of £18 p/p p/m

C Covers 2 day trustee event with Joette, Animate Consulting.

D Website hosting & support fee, website development. Design and printing PR materials including, easy read annual review, briefing papers, leaflets.

E Attendance at key conferences & events, campaigning development.

F Camphill 80th birthday celebrations: event at Scottish Parliament, professionally made video of life in CiS, new booklet on CiS and promotional materials.

G See workplan for details.

H New laptop will be required but this is covered by designated reserves.

This expenditure will not be incurred annually, but needs to be budgeted for.

I Covers replacement IT equipment (£900), Recruitment fees (£8,000) and Legal fees (£2,500), new projects (£10k).

J Covers 4 months expenditure (excluding projects).

Forecast based on October 2019 BMR.