

Notes	2019-20	Budget approved February 2020	Amended 2020-21
A	Total annual fee	163,554	165,190
	Interest	920	920
	<b>Total income</b>	<b>164,474</b>	<b>166,110</b>
	<u>Charitable activities</u>		
B	Wages, NI & homeworking allowance	121,656	123,312
	Pension	5,597	5,670
	Travel & expenses	11,000	11,000
	Insurance	770	785
	Learning & development - staff	2,000	1,000
C	Communications & website	3,890	2,334
D	Policy & Influencing	2,500	2,500
	Events	350	500
E	Leadership Programme (formerly 'Projects')	10,000	10,000
	<u>Support costs</u>		
	IT support and equipment	1,400	1,401
	Stationery and postage	675	550
	Phones	1,200	1,100
	Office expenses	200	200
	Subscriptions	4,720	4,880
	Bank charges	60	60
F	HR support	393	400
	<u>Governance</u>		
	Accountancy and payroll	1,650	1,710
G	Learning & development - trustees	500	900
	<u>Exceptional expenditure for 2020/21</u>		
H	Recruitment (designated reserves)		8,000
I	80th birthday events		14,300
	Transitional support		-
	<b>Total core expenditure</b>	<b>168,561</b>	<b>168,302</b>
	Total exceptional expenditure	1,055	27,300
	<b>Total expenditure</b>	<b>168,561</b>	<b>184,158</b>
	<b>Surplus (deficit)</b>	<b>- 4,087</b>	<b>- 18,048</b>
	<u>Note on reserves</u>		
	General reserves (estimate at 1.4.20 & 1.4.21)	42,617	18,125
J	Designated reserves	21,400	21,400
K	Operating reserves	82,500	82,500

Donations Donations are not included in the budget; they are added to general reserves unless Council decides to use them differently. CS received around £1,500 in donations (excluding legacies) in 2018/19. We expect the level of donations to decrease as we can no longer claim gift aid online or receive online donations.

Interest: Shawbrook 0.8% (restricted & designated reserves); CAF 0.7% (operating reserves); RBS 0.1% (general reserves and cash flow)

A Total annual fee: 1% has been added in 2020/21.  
Council agreed a 1% increase to the TAF in 2019/20 (inflation was 2%), 0% in 2018/19 (inflation was 2.7%) and 2% in 2017/18 (inflation was 1.6%).

Inflation: Consumer Price Index 12 month average at December 2019  
<https://www.ons.gov.uk/economy/inflationandpriceindices/bulletins/consumerpriceinflation/december2019>

B Salaries: Includes a 1.3% inflationary uplift reflecting CPI 12 month average at December 2019. Includes home working allowance based on HMRC's minimum payment of £18 p/p p/m and £3k Employer's NI rebate.

New: ACO hours reduced from 26 p/w to 21 p/w for 6 months; Neil's salary Apr-June, new Director July onwards.

C Comms & website: Includes website hosting & support fee, website development. Also design and printing PR materials including annual review, briefing papers, leaflets.

D Policy & influencing: Includes attendance at key conferences & events, campaigning development.

E Leadership programme for members:  
2020/21: See workplan for details.  
2019/20: 2 sets of leadership for first line managers courses; 2 action learning sets (part funded in previous year); 2 trustee development days.

F Cost confirmed by GCVS after February council at £420 instead of £400.

G Trustee development: 2020/21 covers a one day event with an external facilitator, hosted in community.  
2019/20 included the Chair's attendance at Dialogue in March 2020.

H Designated reserves: Director recruitment fee agreed at 18% of salary (max salary £45k p/a)

I 80th Birthday platform:  
£11,300 k for 5 minute participatory film (2 versions, made by people with a learning disability, filmed at 4 locations) plus snippets for use on social media  
£1,100 to design and print a new booklet to replace Life in Camphill  
£1,300 for a week long event and evening parliamentary reception at Scottish Parliament  
£600 contingency (eg postage, giveaway logo pens)

J Designated reserves: This expenditure will not be incurred annually, but needs to be budgeted for. It covers replacement IT equipment (£900), Recruitment fees (£8,000), Legal fees (£2,500) and new projects (£10k).

K Operating reserves: Covers 6 months' expenditure (excluding projects).